



Belmont Labs, classified as a small business, is a privately held environmental laboratory dedicated to serving the environmental consulting and engineering community. We maintain **Ohio VAP Certification** as well as USEPA's **NELAP Accreditation** (Certificate Number 04130) .

Belmont Labs' philosophy is to provide environmental professionals quality data in a timely, cost efficient manner. Our mission is to develop client confidence and satisfaction through "second-to-none" customer relations and superior analytical experience. Our fundamental belief is that teaming, communication, and technical expertise make environmental projects successful.

Belmont Labs' management and staff have made substantial commitments to the Ohio VAP Program, Sanitary Landfill Ground Water Monitoring Programs, CERCLA, RCRA facility investigations and closures to name a few, by providing analytical and technical support. We take seriously the fact that the decisions you make today based on the data we provide will affect not only the overall costs and completion time of your current project, but could also significantly impact your company's future reputation and financial health.

### **Client Services**

A project manager (PM) will be assigned to all clients. The client's PM will be available to provide you with a single point access to all laboratory needs. These include, but not limited to:

- Scheduling of projects
- Current work status
- Bottle Kit requests
- Access to our technical experts
- Providing Electronic Data Deliverables (EDD) Set Up

### **Reports**

A key feature of laboratory operation is the Laboratory Information Management System or LIMS (Element) which provides tracking and reporting of data related to samples and laboratory workload. Belmont Labs' reports are designed to provide the client with information needed to make an informative and complete decision concerning the analytical data. Custom reports are available and can be pre-arranged with your project manager.

Belmont Labs will provide your data as an electronic format. Electronic Data Deliverables (EDD's) are available in a multitude of formats (e.g. Excel, PDF, Envirodata, EQUIS, SEDD/ADR, etc.). Please contact your PM for available formats.

## **Client Connect (On-line Access)**

*Belmont Labs offers all of our clients access to their data through our secure Client Connect. Your project manager will assign you a User Name and Password where you can log into your account through Belmont Labs' website, [www.BelmontLabs.com](http://www.BelmontLabs.com)* There you will be able to view current work load, track work in progress, download analytical reports, complete historical comparisons, and perform regulatory limit comparisons, etc. Our new LIMS is also programmed to immediately notify you should any analytical result exceed your regulatory limits.

Belmont offers several electronic features to our data delivery process. These new features are designed to provide more flexibility in the way that we deliver your data, while at the same time simplifying the process and saving you valuable time. Belmont Labs has been hard at work readying these new features for deployment, and we are excited to be able to offer them to you free of charge. We are confident that these unique features will help to make your job easier, and that you will find them to be a valuable addition to the already excellent service that we provide.

Key features include:

- Online data review via our website
- Access to current and archived reports and invoices that may be downloaded as a PDF
- Automated emails of any data that exceeds regulatory limits
- Automated emails of sample receipt
- Automated login confirmation

## **Terms**

All invoices are Net 30 Days. Invoices are generated for each set of samples received. Special invoicing arrangements, such as monthly billing, can be made with prior approval from Belmont Labs.

## **Contact Information**

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